



BROXBOURNE UNIVERSITY OF THE THIRD AGE
Charity no. 1090504

MINUTES OF ANNUAL GENERAL MEETING HELD ON 18th MAY 2023 AT 10.15AM AT THE SPOTLIGHT

The Chairman opened the meeting by welcoming all members to his final AGM.

1. **Minutes of Previous Annual General meeting** held on 19th May 2022 were confirmed, signed and dated.
2. **Matters Arising** : none
3. **Chairman's Report** : (included in the Trustee Report kept on file by the Secretary and available to view on Broxbourne u3a's website). The Chairman reported that our membership, which at the start of the year was the lowest since 2000, has now increased, helped in part by several recruitment events. However we now have fewer groups and some with no leaders so the Chairman appealed for volunteers to come forward to keep the groups alive, and he thanked existing groups leaders who continue to devote their time and skills to running their groups. We also now have our own Facebook page, and have created a job specific role for recruitment in our committee. The Chairman thanked those who have recently volunteered to start new groups, and we continue our involvement in group sharing with 6 other local u3as. The Chairman concluded by thanking committee members for their support during a difficult year, and thanked those new members who have come forward to replace those now standing down. Proposed by Geoff Ansell, seconded by Jane Burr. Carried.
4. **Treasurer's Report**: (included in the Trustee Report – see above). The Treasurer commenced his report by announcing that income from membership fees has risen and we have also been able to claim back outstanding gift aid. We are currently in a healthy financial position but in order to avoid another increase in membership fees we need to increase our membership as our costs will inevitably rise, particularly with increased costs for hall hire at Spotlight, and for printing. Members were urged to sign up for gift aid where possible and to contact the Treasurer if they would like further details. The Treasurer then presented the accounts for the year ending March 2023, details of which were on the screen, and these were received, approved and adopted. Proposed by Bill Brock, seconded by Jane Burr.
5. **Re-appointment of Examiner of Broxbourne u3a Accounts** : Diane Bolland was re-appointed. Proposed by Bill Brock and seconded by Geoff Ansell. Carried.
6. Proposal 1 : **Amendments to the Constitution** :
Clause 7.ii : Minimum number of Executive Officers reduced from 6 to 5.
Clause 7.v : Delegation **(a)** The trustees may delegate any of their powers or functions to a committee of two or more trustees but the terms of any such delegation must be recorded in the Minute book. Such a committee may have additional members who are not also trustees.
(b) The trustees may impose conditions when delegating, include the conditions that :
i. the relevant powers are to be exercised exclusively by the committee to whom they delegate;
ii. no expenditure may be incurred on behalf of the Charity except in accordance with a budget previously agreed with the trustees **(c)** The trustees may revoke or alter a delegation
(d) All acts and proceedings of any committees must be fully and promptly reported to the trustees.
Clause 7.vi : Extension of Officers' Times of Service (New Clause) – when an officer is due to retire and there are no suitable candidates available and to ensure that the minimum number of officers is maintained, the officer may be re-elected until the next AGM where they may be re-elected.
Proposed by Bill Brock seconded by Pam Watkins. Carried.

7. Proposal 2 : **Third Age Matters Magazine** – As a result of increasing costs for the magazine we propose that the actual cost of the magazine, for those who request it, will be added to the annual fee starting in 2024. Proposed by Joan Driscoll, seconded by Joyce Weston. Carried.

8. **Election of new Committee members to fill any vacancies and/or Re-election where appropriate :**

Committee Members Election :

- Dave Hewitt – Proposed by Joan Driscoll, seconded by Joyce Weston. Carried
- Lorraine Anderson – Proposed by Jane Burr, seconded by Jenny Murtagh. Carried
- Irene Tuckey – Proposed by Bernie Cove, seconded by Jane Burr. Carried
- Margaret Beeston – Proposed by Lesley Harrison, seconded by Joan Driscoll. Carried
- Judith Hutchings – Proposed by Chris Common, seconded by Valerie Foster. Carried
- John Alison – Proposed by Jane Burr, seconded by Pam Watkins. Carried
- Sheila Rogers – Proposed by Bernie Cove, seconded by Jane Burr. Carried

Existing Committee members not due for re-election :

- Elected 2022 – Lesley Harrison, Rita Cusumano
- Elected 2021 – Chris Common, Pam Watkins

Committee Members due for Re-election (elected 2019 and tenure extended by a year due to Covid) :

Joan Driscoll, Stephen Green, Geoff Ansell, Jenny Murtagh

Committee Members standing down

Bill Brock, Jane Burr, Bernie Cove, Val Foster, Gillian Lane, Joyce Weston

- 9. **President – Jean Hart** is retiring and the Committee have decided that, as there is no suitable replacement, we will not have a President as it is not a requirement under our Constitution. A presentation was made to Jean in recognition and thanks for her immense contribution to u3a.
- 10. At the end of the meeting a presentation was also made to Bill Brock, the outgoing Chairman, and his wife Sue in recognition of Bill’s loyalty and hard work during his years on the committee, particularly the last few years as Chairman, often in difficult circumstances, which has been greatly valued.

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Signed as a true record of the Annual General Meeting held on 18th May 2023